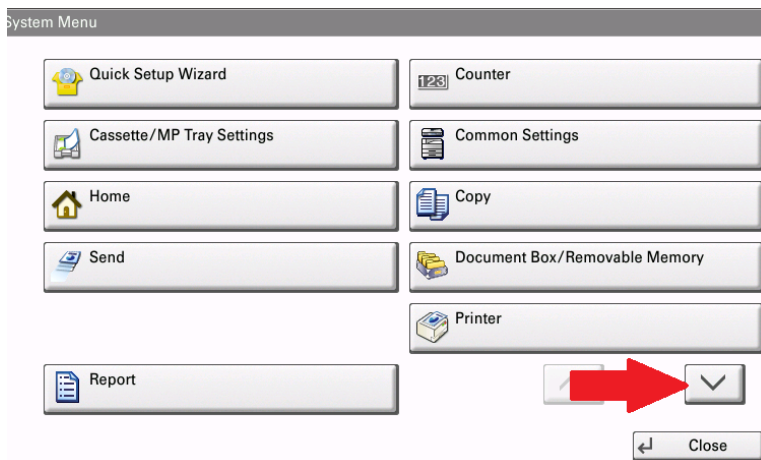**Changing Address Book or One Touch Keys from Operation Panel**

Press System Menu/Counter
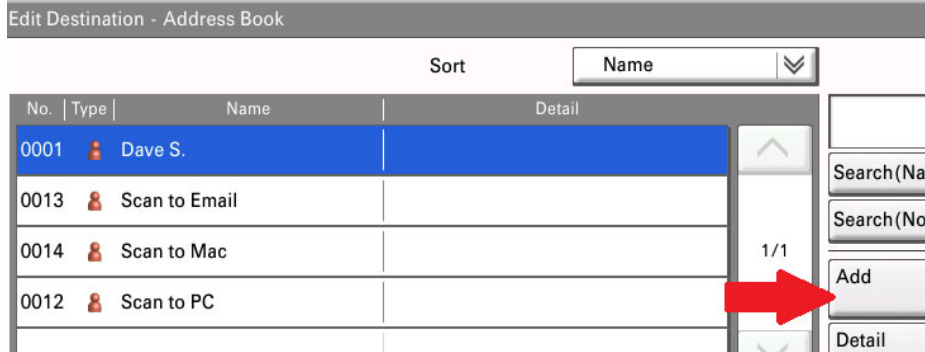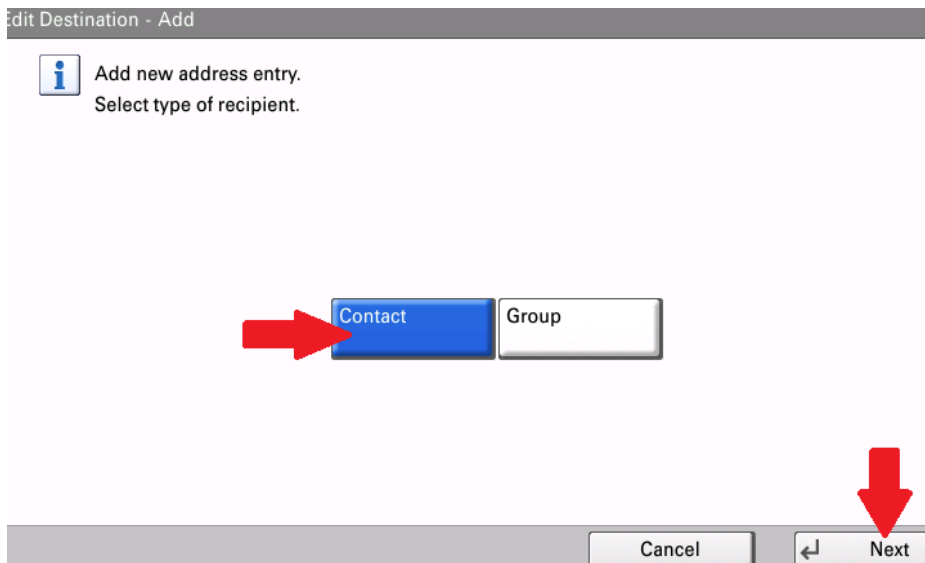

Press Down Arrow

Press Edit Destination

To change an Entry in the Address Book Press Add/Edit

Press Add to add a new entry.

Press Contact and press Next

Press Change to enter a display name and then press any of the destinations that need to be configured. Press Save when finished.